**Artist Managers Placement Agency of the Philippines Incorporated**

|  |  |  |
| --- | --- | --- |
| **Meeting Location:** Asia Pacific College – Room 213 | | |
| **Meeting Date:** February 2, 2015 | **Start Time:** 3:30 PM | **End Time:** 4:30 PM |

**Team members present:**

* Binag, Deborah
* Lino, Alyssa Jane
* Parian, Danica Faith

**Meeting Minutes**

1. **Topics Discussed**

* Different modules of the project including the existing ones and the additional feature.

1. **Items Agreed Upon**

* The group decided to add a new module to the system that will also help to generate the system automatically.

1. **Items to be clarified**

* The group is still communicating to the client for the approval of the proposed design and ideas to the system.

1. **Next Things to Do**

* The group should come up to the design of the system and should be knowledgeable on the process and procedures in running the system.

1. **Conclusion**

* This week, the group agreed to add an additional module to the system with the help of the client and to the approval as well. By this week, we should propose a plan regarding the project and review the process of the system.